

The flowchart of posting doctoral dissertation on repository

Graduate Student Affairs Division(GSAD)

Distribute these documents **Graduate students**:
"The request for approval of not(or withholding) posting the whole doctoral thesis on the internet", "Posting the doctoral dissertation on repository: NAOSITE" and "The confirmation of copying of the doctoral dissertation".

Graduate Student(GS)

Copyright confirmation of the doctoral thesis

- Discuss posting repository with your doctoral adviser: Do you have "the unavoidable circumstances" or "the plan to submit the academic journal"?
- If you want to include article that has already been published in academic journal as a part or whole of Your thesis, please contact publisher that your article is the doctoral thesis, and ask whether you can post on repository or not.

GS(Cant post the whole thesis) and GS disapproved

Submit followings to **GSAD**:

- "The whole doctoral thesis file "(For posting on repository and not password-protected one)
- E-mail address(We can contact you after graduate and return your country)

※The National Diet Library recommend to distill PDF/A format file which is embed the external fonts. And check Character corruption or missing, the number of figure and table.

※If you want to entry "the other language title and author name" and "key words", please contact to **library staff**.

※If you have a question, please contact your doctoral adviser or **library staff**.

Disapproval

GS(Can't post the whole thesis)

Submit "The request for approval of not(or withholding) posting the whole doctoral thesis on the internet" to **GSAD**.

GSAD

Inform **GS** the request result.

Approval

GS(Can't post the whole thesis and approved)

Submit followings to **GSAD**:

- "The summary file of the doctoral thesis"(For posting on repository)
- "The whole doctoral thesis file"(For reading and copying)
- E-mail address(We can contact you after graduate and return your country)
- "The conformation of copying of the doctoral dissertation"
- ※When the reason has extinguished, you have to post the whole doctoral thesis.

GSAD

Send these documents to **Library**: "The report of degree conferment", "The whole of the doctoral thesis file", "The summary of the doctoral thesis file", "The confirmation of copying of the doctoral dissertation" and "The E-mail address of GS"

Library

Post "the whole doctoral thesis file" or "the summary file" on repository and inform about the repository URI to **GS** and **GSAD**.
※After that, The National Diet Library collect the doctoral thesis automatically, and they open it on the internet.